

OCL IRON AND STEEL LIMITED

CIN: L27102OR2006PLC008594

Regd. Off.: Vill. Lamloi, P. O. Garvana, Rajgangpur,
Distt. Sundargarh, Orissa- 770017

Phone: +91 6624 222 562/563, Fax: +91 6624 222 564

E-mail: ocliron@gmail.com ; Website: www.oclsteel.in

NOTICE OF E-VOTING INFORMATION & BOOK CLOSURE

1. Notice is hereby given that in terms of Section 108 of the Companies Act, 2013 and Rule 20(3) (v) of the Companies (Management & Administration) Rules 2014, the Annual General Meeting ("AGM") of the Members of the Company will be held on Saturday, the 23rd day of September, 2017 at Vill. Lamloi, P.O. Garvana, Rajgangpur 770017 (Dist. Sundargarh, Orissa) at 10:00 a.m

2. Notice of Annual General Meeting has been sent to all the Members at their registered address in the permitted mode. The dispatch of Notice of AGM has been completed on 29th August, 2017 and is also available on the website of the Company www.oclsteel.in

3. Members holding shares either in physical form or dematerialized form, as on the cut-off date i.e 15th September, 2017, may cast their vote electronically on the business as set forth in the Notice of the AGM through electronic voting system of Central Depository Services Limited ('CDSL') from a place other than venue of the AGM ('remote e-voting'). All the members are informed that:

i. The business as set forth in the Notice of the AGM may be transacted through voting by electronic means;

ii. The remote e-voting shall commence on Wednesday, 20th September, 2017 (9:00 a.m. IST);

iii. The remote e-voting shall end on Friday, 22nd September, 2017 (5:00 p.m. IST);

iv. The cut-off date for determining the eligibility to vote by electronic means or at the AGM is 15th September, 2017;

v. E-voting by electronic mode shall not be allowed beyond 5:00 p.m. IST on 22nd September, 2017;

vi. Any person, who acquires shares of the Company and becomes member of the Company after dispatch of the Notice of the AGM and holding shares as of the cut-off date i.e. 15th September, 2017 may obtain the login ID and password by sending a request at rta@cbmsl.com or helpdesk.evoting@cdslindia.com However, if a person is already registered with CDSL for e-voting than existing user ID and password can be used for casting vote;

vii. Members may note that: a) the remote e-voting module shall be disabled by CDSL beyond 5:00 p.m. IST on 22nd September, 2017 and once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently; b) the facility for voting through ballot paper shall be made available at the AGM ; c) the members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again; and d) a person whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail facility of remote e-voting as well as voting at the AGM through ballot paper;

viii. The Notice of AGM is available on the Company's website www.oclsteel.in and also on the CDSL's website www.evotingindia.com

ix. In case queries or issues regarding e-voting, member may refer to the Frequently Asked Questions ("FAQs") and e-voting user manual for members on www.evotingindia.com or write an email to helpdesk.evoting@cdslindia.com, all future correspondence regarding e-voting, if any, should be addressed to:

Ms. Khushboo Chugh
Vill. Lamloi, P.O. Garvana, Rajgangpur
- 770 017, Distt: Sundargarh, Orissa
E-mail : ocliron@gmail.com
Contact Person: Ms. Khushboo Chugh
(Company Secretary & Compliance Officer)

CB Management Services (P) Limited
P-22, Bondel Road,
Kolkata 700 019 (West Bengal)
Tel No: +91 33 22806692-94/
2280 2486, Fax No: +91 33 4011 6739,
Email: rta@cbmsl.com
Website: www.cbmsl.com
Contact Person: K N Bhattacharya

BOOK CLOSURE INTIMATION

Pursuant to the provisions of Section 91 of the Companies Act, 2013 and the applicable Rules there under, the Register of Members and the Share Transfer books of the Company will remain closed from Monday, 18th September, 2017 to, Saturday, 23rd September, 2017 (both days inclusive) for the said Annual General Meeting.

By order of the Board
For OCL IRON AND STEEL LIMITED
Khushboo Chugh
(Company Secretary)

Place: New Delhi
Date: 31.08.2017

Size 8x22 Sq. Cm